

**Edgenuity (E2020)
COURSE SYLLABUS**

TEACHER: Cynthia L. Hendrix

E-MAIL: hendrixc@ben-hill.k12.ga.us

DEPARTMENT: CTAE Information Technology/Intervention

SCHOOL: Fitzgerald High School

PHONE: (229) 409-5652

Edgenuity (e2020) is a web-based learning resource where you can earn course credits while learning independently in an online classroom. The objective of this program is to provide students with a credit recovery opportunity for the purpose of meeting the requirements for graduation.

COURSE DESCRIPTION/GUIDELINES

1. Each student will be enrolled in and complete coursework using the e2020 Virtual lab at <http://student.education2020.com>
2. You must complete a course in the *same semester* in which you were enrolled.
3. You may retake more than one class during the semester, but they must be taken one class at a time.
4. If you have more than one e2020 course scheduled during the day, you may **ONLY** work on the course during the assigned scheduled class period (unless approved by your teacher).
5. You may be withdrawn from the course and removed from the e2020 program if you are not making satisfactory progress or fail to abide by the rules.

REQUIREMENTS FOR SUCCESS

- Bring pen or pencil and paper to class every day
- Stay on-track for course completion (check assignment calendar daily)
- Work silently and diligently during lab time and take notes
- Respect school rules and equipment
- Maintain proper behavior in class
- While in the e2020 lab NO other programs or websites other than e2020 required sites should be open.
- **LOG OUT from the e2020 lobby each time you leave or you will lose your work!**

WORK ETHICS/CLASS PARTICIPATION: All students are expected to complete ALL assignments and will be held responsible for demonstrating proper work ethics within the classroom. This includes attendance, punctuality, time management, integrity, cooperative work and pride.

EQUIPMENT RESPONSIBILITY:

- Follow lab rules at all times
- Report all problems to the instructor immediately
- **Keep computer lab food and drink free... bottled water ONLY!**

- Visit only approved internet sites...no games, music, videos, etc.

ASSIGNMENTS/COURSE ACTIVITIES/GRADES

Students are required to take notes daily, either in e2020 or a notebook, reflecting the content of the subject and corresponding activities. These notes will be useful when studying for and taking online quizzes/exams. **NOTES MUST BE SHOWN TO TEACHER BEFORE TOPIC TESTS ARE OPENED.**

The course grades are weighted as follows and vary by course:

ASSIGNMENTS	20%
QUIZZES	30%
TESTS	30%
CUMULATIVE EXAM	20%

Passing scores: QUIZZES: 70%
TESTS: 70%
CUMULATIVE EXAMS 70%

COMMUNICATION: I encourage you to email me with your questions, concerns, or comments. Please refer to my email address at the top of the syllabus. Likewise, if you have an email account, I would like to have it so that I can notify you immediately of any news regarding your child.

COMPUTER LAB RULES

1. Keep computer lab food and drink free... bottled water ONLY!
2. Use only the programs and web sites assigned to you.
3. Students must not tamper with equipment or the network in any matter.
4. Students must complete their own work and are not allowed to log in as another computer user.
Use Your Own Log in
5. Vandalism of or tampering with school property will result in disciplinary action and/or legal action (refer to network acceptable use policy contract).
6. At no time may a student use the lab facilities for games and/or access to inappropriate web sites. If you are responsible for a computer becoming infected with a virus, you could be held liable.
7. Wait for my cue to log out and pack up. I will dismiss you from class.
8. Unethical and unacceptable behavior is just cause for disciplinary action for any activity that uses computer technology for illegal or inappropriate purposes (refer to network acceptable use policy contract).
9. You may NOT switch any computer component (mouse, keyboard, headphones) without teacher permission.

CHEATING – “COPY and PASTE” and “Searching Online for Test Answers”

You are NOT allowed to “copy and paste” answers from the internet into the e2020 program! Cheating will result in a failing grade for that assignment.

You are NOT allowed to use Google or any other search engine to search for answers while taking a quiz, test or cumulative exam. If you are found to be searching for answers while taking a quiz/exam, you will receive a zero for that quiz/exam and will be moved on to the next lesson. NO retakes will be allowed for that quiz/exam.

WHEN YOU ARE ABSENT

You are responsible for completing each of your courses in a timely manner and all courses must be completed within the semester in which you were enrolled. As a guideline, you should complete about 7% of your course per week. This means in the event of an absence you may need to complete coursework at home or during tutorial time.

****NOTES MUST BE SHOWN TO TEACHER BEFORE TOPIC TESTS ARE OPENED****

If YOU choose to break a rule:

- 1st offense: Verbal warning
- 2nd offense: 4-step plan begins/parent contact
- Once step plan is complete—discipline referral
- Major offences—automatic discipline referral

Teacher contact: Ms. Cynthia L. Hendrix; Phone: 229-409-5652; hendrixc@benhillschools.org

WEBSITE: <http://student.education2020.com>

RETURN THIS PAGE ONLY

PARENT/GUARDIAN CONTACT INFORMATION:

Parent/Guardian Name: _____ Relationship to Student: _____

Parent Contact Number: _____ Address: _____

Parent e-mail: _____

If YOU choose to break a rule:

- 1st offense: Verbal warning
- 2nd offense: 4-Step plan begins/parent contact
- Once step plan is complete—discipline referral
- Major offences—automatic discipline referral

EQUIPMENT RESPONSIBILITY:

- Follow lab rules at all times
- Report all problems to the instructor immediately.
- **Keep computer lab food and drink free... bottled water ONLY!**
- Visit only approved internet sites...no games, music, videos, etc.

I understand what is expected of me while in Ms. Hendrix's class.

Student Name: PLEASE PRINT

Date:

Student Signature (PLEASE SIGN)

Parent Signature

F.H.S. 4-Step Plan

Step 1	STUDENTS WILL RECEIVE A WRITTEN WARNING				
Step 2	WRITTEN WARNING ON STEP PLAN	AND	Student Conference		
Step 3	WRITTEN WARNING ON STEP PLAN	AND	Student Conference	AND	Teacher Notifies Parent
Step 4	Referral and documentation sent to administrator.				